

APPENDIX A

**APPLICANT INFORMATION SHEET**

for

**MaineHousing Notice of Funding Availability for Long-Term Solutions  
to Assist People Experiencing Homelessness**

Please provide the following information, completed and signed, and place this form at the front of the application:

General Information	
Applicant Name:	Amistad
Federal Tax ID:	01-0500860
Street Address:	103 India St.
City, State, Zip:	Portland, ME, 04101
Telephone#:	207-773-1956 x333
Homeless Service Hub Where Shelter will be Located (See Appendix C.)	Hub 3
List of Partnering Organizations and Role (if Any)	St. Philip's Episcopal Church – providing designated space to rent within their building for the purpose of this SRO project. St. Philip's provides a food pantry and a bargain basement clothing resource, which will be available to project residents.
Contact Person for Questions	
Name:	Brian Townsend

Title:	Executive Director
E-mail Address:	briant@amistadmaine.org
Telephone#:	(207) 272-0429

Description of Proposal	
Please describe what funding will be used for and how it will benefit people experiencing homelessness	The funding will support the creation of 12 Single Room Occupancy units for low-income residents of Lincoln County who were previously unhoused or who are facing imminent homelessness. Construction would begin soon after receipt of an award, and would be completed by October, 2023, with residents moving in to the new housing units in October and November of 2023. Residents of Wiscasset, and of Lincoln County generally, are profoundly impacted by minimal employment opportunities, high rates of substance use, and a scarcity of affordable housing and of accessible recovery programming. In addition to creating 12 affordable permanent housing options for this very vulnerable population, the housing project's co-location with Amistad's Lincoln County Recovery Center will create unique opportunities for unhoused individuals to connect to housing, and for newly housed individuals to access needed recovery resources and a community of support, while both the Lincoln Co. Recovery Center and Amistad's Bath Recovery Community Center will be serving as access points for Hub 3's Coordinated Entry efforts.
Number of Individuals/Families to be Served on an annual basis	12-15 (dependent upon timing of leases and rate of lease renewals).
Staffing Plan	One 24 hour/week Program Coordinator, supervised by Amistad's Director of Programming.
Services to be provided	The Program Coordinator would support the initial lease-ups of 12 tenants, manage lease renewals and the departure and entrance of new tenants, provide various individual supports to tenants (including supporting links to needed resources), and perform property management tasks including rent collection and property maintenance.
How will the proposal continue into the future despite this being one-	MaineHousing's support is needed to a) allow for the needed construction to re-purpose the space for use as 12 SRO's and b) to support our project with operational support until the rents from the units

<p>time funding? Please describe the plans for sustainability.</p>	<p>allow this staffed project to be self-supportive. The current rental limit for an SRO unit in Lincoln County is \$786/month. A modest projection of a 75% occupancy rate for the project would, after this first period of support, allow us to meet ongoing operational project costs, including rent and staffing, through the rental payments.</p>
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**Description of Capacity**

<p>Summarized Narrative of Applicant’s ability to deliver on the proposal in response to this Notice</p>	<p>Amistad, across several programs in mid-coast Maine and in Greater Portland, provides outreach to unhoused individuals, recovery supports, Rapid Rehousing programming, food services, and supported housing. We have been operating our recovery and outreach programs in Lincoln County since 2018 and have an established connection with the support networks in the area, as well as many developed relationships with individuals and families in the area who are struggling to maintain or retain housing.</p> <p>In 2022 we opened the 38-unit Freedom Place at 66 State Street, in partnership with Developers Collaborative, which provides supported housing to women who were previously homeless. That program has 25 incorporated PBV’s.</p>
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<p>List of planned resources to be assigned to meet the obligations of this Notice</p>	<ul style="list-style-type: none"> <li>• Existing partnership and rental agreement with St. Philip’s and a Memorandum of Understanding to proceed.</li> <li>• Existing engagement with the population of focus in Lincoln County through our Recovery Center program and Winter Warming Shelter.</li> <li>• The Winter Warming Shelter’s Project Manager would step in as the Program Manager of this SRO project.</li> <li>• Connections within the region to support the initiation and timely completion of the needed construction.</li> <li>• Established partnerships with multiple agencies and entities providing supports to the community of focus.</li> <li>• Amistad’s Lincoln County Recovery Center and Bath Recovery Community Center will both be serving as access points for Hub 3’s Coordinated Entry efforts.</li> <li>• Requesting 12 Project-Based Vouchers to support this project</li> </ul>
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<p>Conflict of Interest. Does the Applicant, any principal or affiliate of the Applicant, or anyone who will be paid for work on the contract have business ties, familial relations, or other close personal relations with a current MaineHousing employee or commissioner, or anyone who was a MaineHousing employee or commissioner within the past year? If yes, please describe here:</p>	<p>No</p>
<p><b>Funding Request</b></p>	
<p>Total funding request</p> <p>Please provide a simple operating budget as Appendix D</p>	<p>\$916,044.00</p>